Procedures for use of 2017 Software and Documents

New software, documents and procedures come into use on 1st June 2017.

Whilst the methods of measuring are largely unchanged, the measurement trim of the **boat** now requires the **sails** are replaced by a 100 gram weight (Rule 3.4.1).
This is a great convenience for owners who can now have **sails** made to fit after the **boat** has been measured.
There are few other differences to the checks to be made as set out in the following rules.
3.2.15, 4.2.3, deck datum point; 3.3.5, no underwater forward projection; 4.5.2 & 4.5.3, fittings; 5.3.5 & 5.3.8, battens; 5.3.12, headboard; 6.6.2, 6.6.3, equipment.
Using the 2017 check lists will avoid missing the changes.

Software. (2017-05-29 Six Metre Measurement Software.xls)
The software now contains a Certification Control Form which collects details of owner and **boat** and replaces the previous Boat Data Form.
It also contains the **Certificate** which is automatically produced though only the Registrar can stamp and sign it for final completion.

The process of obtaining the **certificate** is now to be entirely electronic as set out in class rule 7.4 and is repeated below.   There is no paper alternative apart from that offered in 7.4.8.

7.4 Procedure for obtaining a certificate
7.4.1 The **official measurer** (OM) will use the MYA 6M Measurement software to do the calculations and record details of the **boat** and owner on the **certificate**.
7.4.2 The **Certification Control** Form (CCF) will be produced on a computer, completed, printed and signed by the OM and owner.
7.4.3 This printed CCF will be scanned by the OM and used to produce a jpeg or other convenient file format.
7.4.4 The electronic files from 7.4.1 and the scanned CCF, will be sent by email to the registrar by the OM.
7.4.5 The registrar will check that the completion of the form and file is satisfactory.
7.4.6 The registrar will produce the **certificate,** which he will sign electronically to validate it**.**
7.4.7 The registrar will produce a pdf from the **certificate**, save it as the register record and send that electronically to the owner, who will print it for use at events.
7.4.8 Upon request the registrar may send a paper version of the **certificate** to an owner by post.

Check Lists
(2017-05-30 Six Metre Boat Check List.xls & 2017-05-30 Six Metre Sail Check List.xls)
Neither of these sheets is to be sent to the Registrar.
In printed form, and preferably laminated/encapsulated, they are to act as reminders when checking.
Both have been updated to match the 2017 **class rules** and procedures so you should use these new forms until familiar with the changes.
The **Boat** Check List contains everything on the **Sail** Check List making the latter unnecessary when doing a complete measurement.
The **Sail** Check List is mainly to assist **Official Measurers** of the other international classes when they check additional or replacement **sails** after a **boat** has obtained a **certificate**.
Six Metre **Official Measurers** may also find it useful if asked to check **sails** at an event.

New and Replacement Sails
After checking new or replacement **sails** for a boat having a valid **Certificate**, it is only necessary for the **Official Measurer** to sign the **sails**.